



# Gwenmor Marina, Inc.

12 Roseleah Drive PO Box 375 Mystic, CT 06355-9743  
 Voice: 860/536-0281 \* FAX: 860/536-4346  
 www.Gwenmor.com \* service@Gwenmor.com

## Winter Work Order

<b>Today's Date:</b>	
<b>Owner Name(s):</b>	<b>Contact Phone(s):</b>
<b>Address:</b>	<b>LOA:</b>
<b>Boat Name:</b>	<b>Boat Make:</b>

<b>Winterize the following:</b> <i>(check each applicable)</i>	Engine(s)	Generator
	Outdrive	Outboard
Air Conditioning	V-Drive	Water System
		Head

<b>Store Outboard/Outdrive:</b>	Yes * No * Remove for Pickup
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<b>Water Pump:</b>	Service	Replace
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<b>Store Batteries:</b>	Yes * No * Remove for Pickup * Remove and Scrap
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<b>Drain Plug:</b>	Remove / Location:
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<b>Propeller(s):</b>	Recondition	Replace
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<b>Change:</b> <i>(check each applicable)</i>	Engine & Oil Filter	Lower Unit Oil	Fuel Filter
	Transmission Oil	V-Drive Oil	

<b>Condition Fuel:</b>	Estimated Gallons:	Port	Starboard
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<b>Shrink Wrap:</b>	Yes * No	Normally canvas is left in boat – no space!
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<b>Special Sling or Blocking:</b>	Yes * No	Outriggers
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<b>Location of Keys / Lock Combination:</b>	
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<b>Est. Launch Date:</b>		<b>Haul Date:</b>	
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<b>Remarks / Requests:</b>	
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**Please note:**

1. There is a **\$25 towing charge** for boats that cannot be run from the slip to the hauling area.
2. Holding tank must be pumped prior to hauling. All tanks deemed to be full will be pumped by Gwenmor at the owner's expense.
3. Boats not ready by launch date may be subject to a moving fee.
4. I agree to lines 1-3 and give Gwenmor Marina permission to perform the above designated acts.

<b>Print Name:</b>	
<b>Signed:</b>	<b>Dated:</b>