



Gwenmor Marina, Inc.

12 Roseleah Drive PO Box 375 Mystic, CT 06355-9743

Voice: 860/536-0281 * FAX: 860/536-4346

Service Department: 860/536-4945 Ext. 16

www.Gwenmor.com * service@Gwenmor.com

Winter Work Order

Haul Date: _____ Launch Date: _____

Location of Keys/ Lock Combination: _____

Condition Fuel: _____ Estimated Gallons: _____ Port: _____ Starboard: _____

Owner Name: _____ Phone/Cell: _____

Address: _____ E-mail: _____

_____ LOA: _____

Boat Name/Year/Make: _____

Winterize(check applicable): Engine/s _____ Outboard _____ Head _____

Generator _____ Water System _____ A/C _____

Holding Tank Emptied by Customer: Yes _____ Gwenmor: Yes _____

Store Outboard/Outdrive: Yes _____ Water Pump Service: Yes _____

Store Batteries: Yes _____ Drain Plug: Remove/Location _____

Propeller/s: Recondition: Yes _____ Replace: Yes _____

Change(check applicable): Engine & Oil Filter _____ Lower Unit Oil _____ Fuel Filter _____

Transmission Oil _____ V-Drive Oil _____

Shrink Wrap: Yes _____ Door: Yes _____

Special Sling or Blocking: Yes _____ Mast Storage: Yes _____

Remarks/Requests: _____

*1. There is a **\$25 towing charge** for boats that cannot be run from the slip to the hauling area.*

2. Holding tank must be pumped prior to hauling. All tanks deemed to be full will be pumped by Gwenmor at the owner's expense.

3. Boats not ready by launch date may be subject to a moving fee.

4. I agree to lines 1-3 and give Gwenmor Marina permission to perform the above designated acts.

*****You will need to contact our Service Dept. at 860/536-4945, Ext. 16, discuss and sign Work Order before any work is undertaken.**

Work Request Authorized By: _____ Date: _____